

Agenda Item No: 10 **Report No:** 162/17
Report Title: Scrutiny Work Programme 2017/2018
Report To: Scrutiny Committee **Date:** 9 November 2017
Cabinet Member: n/a
Ward(s) Affected: All wards
Report By: Catherine Knight, Assistant Director for Legal and Democratic Services
Contact Officer(s)-
Name(s): Jazmin Victory
Post Title(s): Scrutiny Officer
E-mail(s): jazmin.victory@lewes.gov.uk
Tel No(s): 01273 661374

Purpose of Report:

1. For the Scrutiny Committee to agree amendments to its Work Programme for 2017/2018.

Officers Recommendations:

2. That the Scrutiny Committee set a focused scope, terms of reference and realistic time-scale for a Scrutiny Review of Transport with regard to the A259 and associated matters, pursuant the Scrutiny Transport Panel resolution on 26 October 2017.
3. That the Scrutiny Committee appoint 3 or 5 members to, and agree the first meeting date of, the Affordable Workspace in Lewes District Panel.
4. That the Scrutiny Committee consider the Uckfield to Lewes railway line matter pursuant the motion carried at the Full Council meeting on 17 October 2017, a copy of which is attached at Appendix B.
5. That the Scrutiny Committee note the addition of a Tourism Report to the meeting of the Scrutiny Committee on 18 January 2018.

Reasons for Recommendation

6. To meet the requirement of the Council's Constitution with regard to the preparation, execution and adjustment of the Work Programme.
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Information

7. The second meeting of the Scrutiny Transport Review Panel took place on 26 October 2017. The officer recommendation for the meeting was that the Scrutiny Transport Panel agree the scope for a Scrutiny Review of Transport. The resolution of the meeting was:

“That the Scrutiny Transport Panel be referred back to the Scrutiny Committee at its meeting on 9 November 2017, in order to set a focused scope, terms of reference and realistic time-scale for a Scrutiny Review of Transport.”

8. Members’ attention is drawn to Part 4 10 (c) of the Constitution of the Council:

“The Scrutiny Committee will set the Panels’ terms of reference and time-scale for completing each review or activity. Should pressure on officer resources be such that the agreed timescale might become unrealistic, the matter shall be referred back to the Committee.”

9. Members’ attention is drawn to Part 4 10 (f) of the Constitution of the Council:

“No more than four Panels shall be in existence at any one time (excluding those convened to consider call-in requests or matters identified in the forward plan of key decisions).”

10. For any new items being proposed by Members for inclusion on the Work Programme, the Committee previously agreed a scoring system which is set out at Appendix C. This will assist the Committee to assess the relative importance and relevance of suggested scrutiny topics in a systematic and considered manner, to ensure the Committee’s time is used as constructively and efficiently as possible, for the benefit of the Council.

11. Any new topics which are suggested and agreed by the Committee would then be brought forward, initially in the form of a scoping report, to a future meeting for further consideration.

12. A report regarding Tourism was presented to the Scrutiny Committee meeting on 23 March 2017. An extract from the minutes:

“The Regeneration Project Manager referred to page 29 of the Report when she explained that a full report on the Future Tourism in Lewes had been scheduled for a future meeting of the Cabinet in September 2017, which would identify in more detail the future operations and opportunities of sharing services with EBC’s Tourism and Enterprise department...”

...The Committee thanked officers for their responses. The Committee was advised that a full report on Tourism would be presented later in the year, which, it was anticipated, would occur at the meeting of the Cabinet that was scheduled to be held on 27 September 2017, and that the Committee would be able to review Tourism again when that report was available.”

The Director of Tourism and Enterprise has since notified the Chair of the Scrutiny Committee that the full report on Tourism will be going to Cabinet on 13 November

2017, and therefore the Tourism report has been added to the Scrutiny Work Programme for the Scrutiny Committee meeting on 18 January 2018.

Financial Appraisal

13. There are no direct financial implications as a result of this report. The Scrutiny Committee has a limited budget for use when undertaking scrutiny reviews if required.

Legal Implications

14. There are no legal implications arising from this report.

Risk Management Implications

15. There is no requirement for an analysis of risk.

Equality Screening

16. An equalities impact assessment is not considered necessary for this routine report. Individual projects and service areas are subject to separate equality analysis as part of the Council's wider equality programme.

Background Papers

17. Scrutiny Transport Panel Agenda
<https://lewes.cmis.uk.com/cmis5/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/505/Meeting/787/Committee/212/Default.aspx>

Appendices

18. Appendix A – Scrutiny Committee Work Programme 2017/2018
Appendix B – Minute Extract from the meeting of the Council held on 9 October 2017
Appendix C – Scrutiny Review Scoring System

Scrutiny Committee Work Programme 2017/2018

<p>9 November 2017</p>	<p>North Street Quarter - Due Diligence</p> <p>Performance Monitoring 2017/2018 – Quarter 2</p> <p>Annual Community Safety Partnership Merger and Action Plan</p> <p>Equalities and Fairness Policy and Analysis Report</p> <p>Scrutiny Work Programme</p> <p>Forward Plan</p>
<p>18 January 2018</p>	<p>Tourism Report</p> <p>HR Sickness Report</p> <p>Annual Equalities Report</p> <p>Grants to Voluntary Organisations</p> <p>Council Budget proposals 2018/2019</p> <p>Council Plan</p> <p>Forward Plan</p>
<p>22 February 2018</p>	<p>Performance Monitoring 2017/2018 – Quarter 3</p> <p>Forward Plan</p>
<p>19 April 2018</p>	<p>Consult relevant bodies for suggestions for 2018/2019 Work Programme</p> <p>Performance Monitoring 2017/2018 – Quarter 4</p> <p>Forward Plan</p>

To be scheduled:

- Monitoring of Recommendations/Updates on Reviews
- Call in

Minute extract from the meeting of the Council held on 9 October 2017

30 Urgent Decisions taken by the Cabinet or Cabinet Members

The Chair of the Council reported that no urgent decisions had been taken by the Cabinet or Cabinet Members since the Meeting of the Council on 17 July 2017.

31 Notices of Motion

(a) The Chair reported that a Notice of Motion had been submitted under Council Procedure Rule 14 by Councillor Barnes relating to the re-opening of the Uckfield to Lewes railway line.

In accordance with Council Procedure Rule 14 Councillor Barnes moved, and Councillor Enever seconded, the Notice of Motion as follows:

"Lewes District Council resolves to positively continue its long standing support for the much needed re-opening of the Uckfield to Lewes railway line.

This is something which hundreds of Lewes District residents have called for over many years, and it would be a strategic addition to the rail network for the Lewes District. This vital transport link, especially if electrified, would help Lewes District Council meet their sustainable transport aspirations.

Other examples of successful projects along these lines include the Borders Railway line".

With the agreement of the Council, Councillor Barnes agreed to the amendment of his Notice of Motion to read:

“.....much needed re-opening of the Uckfield to Lewes railway line and the Council asks the Scrutiny Committee to consider and propose what actions the Council and potential partner organisations might take to further this outcome.

This is something which hundreds.....”

Councillor Catlin seconded the amended Motion.

The amended Motion was put to the meeting, Declared Carried, and it was

Resolved:

31.1 Accordingly.

DRP/
ADLDS
(Scrutiny
Officer)

Scrutiny Review Scoring System

Impact

Score	Indicator
0	No potential benefits likely to result. Reject.
1	Minor potential benefits affecting only one ward/customer/client group
2	Minor potential benefits affecting two or more wards/customers/client groups
3	Moderate potential benefits affecting multiple wards/customers/client groups or substantial potential benefits affecting one or more ward/customer/client group
4	Substantial potential benefits community wide or for a significant proportion or section of the community

Importance

Score	Indicator
0	No evidence that the topic is related to the Council's aims and priorities, as set out in the Council Plan. Reject.
1	Some evidence that the topic is linked to the Council's aims and priorities, as set out in the Council Plan, but only indirectly.
2	Good evidence that the topic is linked to the Council's aims but not to current Council priorities, as set out in the Council Plan.
3	Good evidence linking the topic to the Council's aims and priorities, as set out in the Council Plan.
4	The topic links directly to the Council's aims and priorities, as set out in the Council Plan.